



PPD Production Control Engineer Job Description – 5/24/2022

Perkins Precision Developments (PPD) is a small, growing business looking for motivated persons to help manage projects through our optics fabrication department and eventually manage Production.

Conveniently located near I25 and Hwy 66, our company culture is positive and team oriented, where every individual is valued and contributes to the success of the whole group.

Job Summary

This full-time position is responsible for supervising and coordinating the production schedules, flow of materials and overall manufacturing of precision optical components within the fabrication department.

Essential Job Functions include the following, but are not limited to:

- Supervise and lead the production staff in day-to-day activities, training, planning, prioritizing, addressing complaints and resolving problems.
- Communicate daily with Management, Sales, Quality Control, Coating and Customers as needed.
- Monitor inventory and yields, and assist with implementing continuous process improvements to ensure that department goals and project milestones are met on-time and within budget.
- Identify bottlenecks in the fabrication department; ensure necessary labor, materials, and other resources are available to relieve production delays.
- Coordinate and/or perform routine calibration and maintenance of manufacturing equipment.
- Analyze failures, determine root cause, and initiate appropriate corrective actions and/or corrections to work instructions.

Qualifications:

- Candidates must have basic knowledge of Microsoft Office, manufacturing and planning or project management. Experience with utilizing and/or implementing ERP/MRP systems would be ideal.
- Must be detail conscious and work with accuracy.
- Excellent leadership, communication, analytical and problem-solving skills.
- Able to organize a team, schedule and prioritize multiple projects and activities.
- Able to understand and utilize metrology techniques and equipment preferred.

Experience: 4+ years hands-on manufacturing and 2+ years management/project planning

Education: Associates degree, BS or BA in Engineering, Physics or other related discipline

Perkins Precision Developments must comply with the International Traffic in Arms Regulations (ITAR) issued by the US Dept of State, Directorate of Defense Controls. Because of ITAR, PPD limits employment to US citizens or lawful permanent residents of the United States. PPD is an Equal Opportunity Employer.